



## Enforcement and Compliance Committee Meeting Minutes

*A meeting of the Enforcement and Compliance Committee of the Albany County Land Bank Corporation was convened on February 15, 2023, via audioconference.*

**Committee attendance:** Charles Touhey, Sam Wells and Joseph Seman-Graves

**Staff attendance:** Adam Zaranko (Executive Director), Amanda Wyckoff (Director of Operations), Erica Ganns (Assistant Director of Operations), Elista Gayle (Applications Coordinator), Will Sikula (Planning & Projects Coordinator), Susan Baker (Enforcement and Administrative Coordinator)

**The meeting was called to order at 4:32 PM**

**Review of Minutes:** The minutes from the January 11, 2023 Enforcement and Compliance meeting were reviewed and approved as presented.

**Review of Enforcement and Compliance Actions:** The Director of Operations presented the following requests.

**Buyer Requests:** The following requests were submitted to the Land Bank for review.

**51-53 Watervliet Ave, Albany:** Buyer is requesting a 6-month extension. Committee recommends approving the request.

**18 Jeannette Street, Albany:** Buyer is requesting a 12-month extension. Committee recommends approving the request.

**665 N. Pearl Street, Albany:** Buyer is requesting a 12-month extension. Committee recommends approving the request.

**298 Colonie Street, Albany:** Buyer is requesting a 6-month extension. Committee recommends approving the request.

**144 Fourth Avenue, Albany:** Buyer is requesting a 6-month extension. Committee recommends approving the request.

**309 Orange Street, Albany:** Buyer is requesting a 6-month extension. Committee recommends seeking legal counsel.



**340 Saratoga Street, Cohoes:** Buyer is requesting a 12-month extension. Committee recommends approving the request.

**Staff Requests:** The following recommendations were submitted by Land Bank staff.

**453 Elk Street, Albany:** Staff recommends requesting a deed-in-lieu. Committee supports the recommendation.

**369 First Street, Albany:** Staff recommends requesting a deed-in-lieu. Committee supports the recommendation.

**103 Main Street, Cohoes:** Staff is recommends commencing foreclosure action. Committee supports the recommendation.

**231 Sheridan Avenue, Albany:** Staff recommends referring to counsel to correct the wording in the deed. Committee supports the recommendation.

**Updates:** Sam Wells asked about the property at 49 Park Avenue. The Executive Director explained the files have been transferred to new legal team for review and advisement.

**The meeting adjourned at 5:04 PM.**

Respectfully submitted,

Susan Baker  
Enforcement and Administrative Coordinator  
Albany County Land Bank