



## Enforcement and Compliance Committee Meeting Minutes

*A public meeting of the Enforcement and Compliance Committee of the Albany County Land Bank Corporation was convened on August 10, 2022 via audioconference.*

**Committee attendance:** Charles Touhey, Sam Wells

**Staff attendance:** Adam Zaranko (Executive Director), Amanda Wyckoff (Director of Operations), Erica Ganns (Assistant Director of Operations), Will Sikula (Planning & Projects Coordinator), Elista Gayle (Applications Coordinator), Susan Baker (Enforcement and Administrator Coordinator)

### The meeting began at 4:35 PM

The Executive Director informed the committee Natisha Alexander has volunteered to relinquish her seat on the Enforcement and Compliance Committee to provide the Land Bank's newest Board Member Joseph Seman-Graves an opportunity to serve on a committee. Mr. Seman-Graves's appointment to the Enforcement and Compliance Committee will be recommended at the upcoming meeting of the Board of Directors.

**Review of Minutes:** The minutes from the July 13, 2022 Enforcement and Compliance meeting were reviewed and approved.

**Review of Enforcement and Compliance Actions:** The Director of Operations presented the following requests:

### Buyer Requests:

The following requests were submitted to the Land Bank for review and consideration:

**34 Park Avenue, Albany:** buyer is requesting an extension of six months to 2/12/2023 due to delays. Committee recommends approving the request.

**69 Park Avenue, Cohoes:** buyer is requesting a release of their reverter to sell this building. Committee recommends approving the request.

**624 23<sup>rd</sup> Avenue, Watervliet:** buyer is requesting a release of their reverter to sell this lot. Committee recommends approving the request.

### Staff Requests:

The following requests were submitted by Land Bank staff for review and consideration:

**665 North Pearl Street, Albany:** Staff requests approval to send legal letter of default. Buyer has been unresponsive to staff requests. Request approved by Committee.



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**157 Homestead Avenue, Albany:** Staff requests approval to send legal letter of foreclosure action. Buyer has been unresponsive despite multiple attempts by staff to contact buyer as well as buyer's associates. Request approved by Committee.

**Updates:** The Assistant Director of Operations reported that the Land Bank's attorney is proceeding with the recapture 49 Park Avenue for failure to rehab the building pursuant to the redevelopment mortgage.

The Executive Director reported that the buyer of 1 Osborne Street in Albany has finished the rehabilitation of the building. Municipal codes and staff inspections have been completed and the enforcement release has been granted.

**The meeting adjourned at 4:52 PM.**

Respectfully submitted,

Susan Baker  
Enforcement and Administrative Coordinator  
Albany County Land Bank