



Enforcement and Compliance Committee Meeting Minutes

A meeting of the Enforcement and Compliance Committee of the Albany County Land Bank Corporation was convened on November 15, 2023, via audioconference.

Committee attendance: Charles Touhey, Sam Wells

Staff attendance: Adam Zaranko (Executive Director) Amanda Wyckoff (Director of Operations), Erica Ganns (Assistant Director of Operations), Elista Gayle (Applications Coordinator), Will Sikula (Planning & Projects Coordinator), Susan Baker (Enforcement and Administrative Coordinator)

The meeting was called to order at 4:06 PM.

Review of Minutes: The minutes from the October 11, 2023, Enforcement and Compliance meeting were reviewed and approved as presented.

Review of Enforcement and Compliance Actions: The Director of Operations presented the following requests:

Buyer Requests: The following requests were submitted to the Land Bank for review.

525 First Street, Albany: Buyer is requesting an extension on their redevelopment agreement until December 2024. Upon staff review there has been no work on the property since the purchase in 2021. Staff is recommending an extension of six months with the buyer showing proof of funding for the project. Once proof of funding is shown, staff will consider an additional six months. Sam Wells also requested the owners register the building as vacant alongside the extension. The Committee recommends approving this request.

336 Clinton Avenue, Albany: Buyer is requesting a release of the reverter to obtain financing. Staff supports this request contingent on the buyer paying their school taxes. The Committee recommends approving this request.

The meeting adjourned at 4:12 PM.

Respectfully submitted,

Susan Baker
Enforcement and Administrative Coordinator
Albany County Land Bank