



Enforcement and Compliance Committee Meeting Minutes

A meeting of the Enforcement and Compliance Committee of the Albany County Land Bank Corporation was convened on September 14, 2022 via audioconference.

Committee attendance: Charles Touhey, Sam Wells, Mark Bobb-Semple, Joseph Seman-Graves

Staff attendance: Adam Zaranko (Executive Director), Amanda Wyckoff (Director of Operations), Will Sikula (Planning & Projects Coordinator), Elista Gayle (Applications Coordinator), Susan Baker (Enforcement and Administrator Coordinator)

The meeting began at 4:35 PM

Review of Minutes: The minutes from the August 10, 2022, Enforcement and Compliance meeting were reviewed and approved.

Review of Enforcement and Compliance Actions: The Director of Operations presented the following requests:

Buyer Requests:

The following requests were submitted to the Land Bank for review and consideration:

144 Fourth Avenue, Albany: buyer is requesting an extension to 2/9/2023. Committee recommends approving the request pending buyer submitting drawings from the project architect and signed contract with the new contractor.

Staff Recommendations:

The following recommendations were submitted by Land Bank staff for review and consideration:

542 Third Street, Albany: Staff recommends issuing buyer with legal letter of default. Buyer is unresponsive to multiple staff requests. Recommendation supported by Committee.

The meeting adjourned at 4:58 PM.

Respectfully submitted,

Susan Baker
Enforcement and Administrative Coordinator
Albany County Land Bank